Application for Employment

3522 N. Central Avenue
Chicago, IL 60634
Phone: (708) 831-4111
Fax: (708) 401-4073

BRIGHT START
Learning Center

Email: info@brightstartchicago.com
www.brightstartchicago.com

We welcome you as an applicant for employment with Bright Start Learning Center. It is the policy and intent of Bright Start Learning Center to provide equal opportunity in employment to all persons regardless of race, color, gender, age, religion, national origin, ancestry, sexual orientation, marital status, veteran status, disability, or any other protected group status (except when gender, age, or physical ability is a bona fide occupational qualification) in all aspects of our personnel policies, programs, practices and operations. This policy applies to all types of full-time, part-time, temporary, and seasonal employment. All information contained in or connected with this application will be considered personal and confidential and used only in conjunction with your possible employment with Bright Start Learning Center.

Bright Start Learning Center complies with the Americans with Disabilities Act (ADA). If you are an individual with a disability and require assistance or accommodation in filling out this application, please contact Bright Start Learning Center at (708) 831-4111.

Personal Information

Full Name: **Date of Birth:**

Address:

Email: **Phone:**

Are you legally authorized to work in the United States? Yes No
(Employment is subject to verification of U.S. citizenship or immigration status in accordance with the Immigration Reform and Control Act.)

Have you ever been convicted of a crime other than a petty moving violation? Yes No
APPLICANT IS NOT OBLIGATED TO DISCLOSE SEALED OR EXPUNGED RECORDS OF CONVICTION OR ARREST PURSUANT TO SECTION 12 OF THE ILLINOIS CRIMINAL IDENTIFICATION ACT, 20 ILCS 2630/12.

If yes, please explain:

Position Information

Position Applied For:

Full /Part Time **Desired Salary:**

Date Available to Start:

Educational Background

Degree	Institution	Year of Completion

If you are not a high school graduate, have you passed the GED test? Yes No

Professional Background

Please begin with your present or most recent employer and provide all the information requested.

May Bright Start contact your current employer? Yes No

1. Company Name

Supervisor Name and Phone Number

Address

Reason for Leaving

Job Title

Date of Employment

Ending Salary

2. Company Name

Supervisor Name and Phone Number

Address

Reason for Leaving

Job Title

Date of Employment

Ending Salary

3. Company Name

Supervisor Name and Phone Number

Address

Reason for Leaving

Job Title

Date of Employment

Ending Salary

Professional References

Please list three references who are familiar with your work history and experience, including at least one former supervisor. Do not list relatives, friends or personal references.

Name **Company** **Phone Number**

Name **Company** **Phone Number**

Name **Company** **Phone Number**

Please read before signing. Questions regarding this statement should be directed to any employment interviewer prior to signing.

I hereby certify that all answers to the questions herein are true, accurate, and complete to the best of my knowledge. I agree and understand that any false statements, misrepresentations, or omissions of fact contained in this application (or any other accompanying or required documents) may result in the rejection of this application or termination of employment without notice or benefits, regardless of how or when discovered.

I understand that all candidates hired are subject to the satisfactory completion of an introductory period and a post-offer, background check, and pre-employment physical exam. I authorize the investigation of all statements and information contained in this application. I release Bright Start Learning Center from any and all liability that might result from conducting a background investigation. I also release from liability anyone supplying information pursuant to such an investigation.

I understand that this application is not, nor is it intended to be, a contract of employment. If hired, I agree to abide by all applicable Bright Start Learning Center rules and regulations. I acknowledge that I have read the above statements and hereby grant permission to verify the information supplied on this application for employment and employment-related documents I have provided.

Declaration:
By submitting this application, I confirm that the information provided is accurate, and I understand that any false statements may disqualify me from employment.

Print Name:

Signature: **Date:**